

## 15 November 2023 Admin notes

الترجمة: لغرض الترجمة يرجى استخدام هذا الرابط: <https://translate.google.com/>

### ● PAST WEEK'S HIGHLIGHTS - A BALANCED MIX OF EDUCATION & QUALITY ACTIVITIES

1. "HIS Seniors 2023-24" loved their special breakfast arranged in the Avenues, with beautiful additions of fun, laughter & togetherness - [CLICK](#)
2. The class of 9G girls have prepared an assembly on one of the UNESCO's themes; Eradication of Poverty. Awareness has been presented with its solutions. [CLICK](#)
3. Mr Ahmed Rashdan from the Ministry of Interior presented a very productive & informative presentation on " Say No to Drugs" for the grades 9 to 12 Boys. HIS expresses our heartfelt thanks to the Ministry of Interior for supporting educators of Bahrain with such community transformational workshops. [CLICK](#)
4. Grade 11 Boys & girls enjoyed their Fun trip - Go Karting.
5. Thanks to the Grade 8 parents, vaccination got over quite well - [CLICK](#)

### ● POINTS FOR ACTION & UPCOMING WEEK'S HIGHLIGHTS

- a. Grade 12 Semester Exams Study Guide is added to the link - [CLICK](#) . Exams schedule will be shared in my next Admin note. If you need any clarifications, please email me.
- b. Upcoming Trips:
  - 20 Nov Monday** - Jump up trip 5 & 6 GIRLS
  - 21 Nov Tuesday** - 7 B & 8 B Boys trip
  - 23 Nov Thursday** - Grade 12 girls Go Karting trip ( **grade 12 girls trip scheduled for tomorrow is postponed to next Thursday, as a safety measure due to the heavy rain prediction**) + Grades 7 and 8 girls fun trip
- c. Please find in the link the Quarter Distributions & Exam details for Grade 12 - [CLICK](#). We do hope that this planner will help you to arrange University admission visits during the upcoming breaks, prepare well for the exams & do the graduation related documentation procedures very smoothly.

- d. On 20th November, we will be releasing the Quarter one Report card. Attendance matters alot & in case of absences, a medical leave submission ON TIME, will help the students to get their attendance marks.
- e. Saturday, 25th November, we will arrange an In-school Parents-Teachers conference details of the same will be shared later. [CLICK](#) to view Principal's letter
- f. 26th of November (Sunday) will be a holiday for the staff & students.
- g. **Grade 5 Revised Assessment Policy** - To reduce the pressure on Grade 5 students especially we have seen that Middle school life is new to them & they need time to cope with the assessment demands, we have decided to reduce the assessments from Q 2 onwards, as follows  
Core subjects - 1 long Test & 1 short Test (+ Sem end exams)  
Non core subjects - 2 short tests/quizzes with maximum of 2 topics ( No semester exam)
- h. **Photography Schedule** for the Middle & High school -

Days/ Date	Periods				
	1	2	3	4	5
Sunday 19/11/23	6S	7G	9S	6Y	5B
Monday 20/11/23	10Y		9Y	10B	9R
Tuesday 21/11/23	11S	10R	9G		11B
Thursday 23/11/23	10S	11R	11G	9B	

The price of the photographs will be **BD6**, including a group picture (6x8), a portrait (5x7), and four small photographs.

**Note: Students can pay BD 6 to their homeroom teacher. (CASH ONLY PLEASE)**

**PLEASE MAKE SURE THAT ALL OF OUR STUDENTS ARE ATTENDING SCHOOL & ARE WEARING FULL UNIFORM TO HAVE A SMOOTH PHOTO TAKING SESSION.**

If you need any clarifications on any matter, please visit my office. It's better to take appointments to avoid time conflicts.

Regards,

Ms Sajitha Satheesh, Principal -Middle & High School

**KEY RESOURCES - (WEEKLY AGENDA, ESU Department notes, Assessment & Discipline Policies)**

1. WEEKLY AGENDA FOR GRADES 5 to 12 FOR THE WEEK BEGINNING 19th NOV - [CLICK](#)
2. ESU Department Notes: [CLICK](#)
3. Disciplinary measures for behavioral control effective from Sunday, 17 September : [CLICK](#)
4. Assessments policies:  
Middle school: 3 assessments + 1 Project per week on separate days  
Grade 5 - 2 assessments + 1 project per week on separate days (explained above)  
High school: 3 assessments + 1 Project per week
5. Grading categories for Mainstream - Q 1 to Q 4 : [CLICK](#)  
Grading categories for ESU - Q1 to Q 4 : [CLICK](#)
6. Stationery List 23-24 - [CLICK](#)
7. Updated Bell Schedule 23-24 - [CLICK](#)

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